

**Prioritization Subcommittee  
Meeting Minutes  
February 12, 2018  
Land of Sky Regional Council**

**ATTENDING**

**Voting Members**

-Josh O’Conner, Buncombe County –  
Chair  
-Matt Champion, City of  
Hendersonville  
-Julie Mayfield, City of Asheville  
-Brian Burgess, Town of Mills River  
-John Dockendorf, Village of Flat Rock  
-Elizabeth Teague, Town of  
Waynesville

**Non-Voting**

-Tristan Winkler, FBRMPO  
-Lyuba Zuyeva, FBRMPO  
-Nick Kroncke, FBRMPO  
-Autumn Radcliff, Henderson County  
-Janna Peterson, Henderson County  
-Dan Baechtold, City of Asheville  
-Troy Wilson, NCDOT  
-Hannah Cook, NCDOT  
-Stephen Sparks, NCDOT

**I. Welcome and Housekeeping**

**I-A // Welcome and Introductions, Approval of Agenda**

Prioritization Chair, Josh O’Conner, presided calling meeting to order at 9:00am. Members gave their introduction. The Agenda was approved.

**I-B // January 8, 2019 Minutes**

The minutes from the January meeting were reviewed. Julie Mayfield made a motion to pass the minutes as presented. John Dockendorf seconded. All approved.

**II. Public Comment**

None at this time.

**III. Business**

**III-A // P 5.0 and Project Expectations DRAFT Report**

Tristan Winkler began with an overview of the SPOT Project Expectations template draft that MPO staff have put together. The template would include an overview map and description at the beginning of the document. Each project has a map with the exception of intersection projects which are difficult to provide specific recommendations for [at this stage of the process]. The page includes Primary and Secondary goals, who submitted the project, what tier and funding it was submitted in, what type of facilities are considered for the projects. There is a section that goes over benefits and considerations for improvement types such as managed access or roundabouts. A section of overall project need is summarized based on

local project discussions with municipalities. Tristan mentioned other elements that could be added such as Strava heat maps or travel time data.

Tristan noted that when projects are submitted in the next round of SPOT, they will have to include a purpose and needs statement. Having these reports will have to be tailored to that exercise. Also included in the report is the list of all funded and unfunded projects, including local input points from the MPO and NCDOT Division.

Hannah Cook mentioned that Division 13 has submitted the Mills Gap road project through High Impact Low Cost to speed up the programmed project.

### **III-B // MTP 2045 DRAFT Survey**

Tristan mentioned that Prioritization talked about preliminary steps of the MTP at January's meeting. Tristan showcased the Metroquest survey that has been developed by staff. He showed the ranking of the top 3 projects category and the heat map of projects. Julie mentioned adding a home zip code and where you work zip code. Julie asked about the timeline for the survey and how that fits within the SPOT process. Julie asked if we could include a link to the projects expectations report in the survey so citizens are aware of what projects are already funded or happening and do not submit "requests" with those. MPO staff will try to include some resources for participants to view/access currently funded projects.

### **III-C // 2045 Land Use Forecast Update**

Lyuba Zuyeva gave an overview of the Travel Demand Model update. It goes over trip generation, trip distribution, mode choice and route assignment. There is a need to identify trip generators, trip attractors and recognizing that those have unique ways of working. Lyuba talked about the future land use scenarios that will be used which has 2 scenarios. 2045 will have the business as usual and the second update will include "strong and vibrant communities" looking at more progressive land use utilizing previously discussed "walkups" and central nodes. Julie asked about the selection of these scenarios and choosing these scenarios down the road. Tristan clarified it gives us two scenarios to look at. Lyuba provided a draft timeline for the project which kicked off in January 2019. Manhan Group is the consultant for this project.

Nick Kroncke provided information on the base year data information related to TAZs and Census Block Groups. Nick provided an overview of countywide projection numbers between 2015 and 2045. There is expected to be 168,000 additional residents between the 30 year period in the 5 county region. Questions were asked regarding if the numbers accounted for retirement or climate refugees. The issue staff faced was matching up census blocks to TAZ's to transfer socioeconomic information. The approach using known county level data was presented and the

final population tally for 2045 was within a few residents of the State Demographers estimate. This was informational to provide Prioritization, as the steering committee, an overview.

### **III-D // Regional Trail Workgroup Update**

Tristan mentioned the first workgroup meeting is planned for March 12 following the Prioritization meeting. The meeting should last between an hour and hour and half. Transylvania County still has not elected a delegate for this meeting. Tristan mentioned that being a public entity does not allow trademarking of the Hellbender trail name. Josh mentioned that there is a \$25,000 minimum to create a new non-profit. Julie mentioned that the domain name should be purchased as soon as possible to start that process. Julie mentioned having a trademark attorney look into securing the name, which will be discussed at the upcoming trail group meeting.

### **IV. Announcement, News, Special Updates**

None.

### **V. Topics for Next Meeting**

Next Meeting: **March 12 at 9am**. No topics identified.

### **VI. Public Comment 2**

No public comment at this time.

### **VII. Adjournment**

Josh O'Conner adjourned the meeting at 9:52 am.