



French Broad River Metropolitan Planning Organization
 Minutes from the Governing Board meeting on November 16, 2017

Attendance

Meeting Date:

11/16/2017

Representing	VotingTAC		Via Phone
<input checked="" type="checkbox"/> Asheville, City of	Julie	Mayfield	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Asheville, City of	Gwen	Wisler	<input type="checkbox"/>
<input checked="" type="checkbox"/> Black Mountain, Town of	Ryan	Stone	<input type="checkbox"/>
<input checked="" type="checkbox"/> Buncombe County	Jasmine	Beach-Ferrara	<input type="checkbox"/>
<input checked="" type="checkbox"/> Buncombe County	Brownie	Newman	<input type="checkbox"/>
<input checked="" type="checkbox"/> Haywood County	Michael	Sorrells	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Henderson County	William	Lapslev	<input type="checkbox"/>
<input checked="" type="checkbox"/> Madison County	Matthew	Wechtel	<input type="checkbox"/>
<input checked="" type="checkbox"/> Rural Transit Providers	Larry	Harris	<input type="checkbox"/>
<input checked="" type="checkbox"/> Waynesville, Town of	LeRov	Roberson	<input type="checkbox"/>

10 Voting Members Present

Alternates/Agencies and Other Non Voting At TAC			
<input checked="" type="checkbox"/> Asheville, City of	Dan	Baechtold	<input type="checkbox"/>
<input checked="" type="checkbox"/> Biltmore Forest, Town of	Jonathan	Kanipe	<input type="checkbox"/>
<input checked="" type="checkbox"/> Buncombe County	Josh	O'Conner	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Lyuba	Zuveva	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Tristan	Winkler	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Zia	Rifkin	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Vicki	Eastland	<input type="checkbox"/>
<input checked="" type="checkbox"/> FHWA	Mike	Dawson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Hendersonville, City of	Matt	Champion	<input type="checkbox"/>
<input checked="" type="checkbox"/> LOSRC	Ritchie	Rozzelle	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mills River, Town of	Jesse	James	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mountain Mobility	Matt	Cable	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT TPB	Daniel	Sellers	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Brendan	Merithew	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Troy	Wilson	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Jonathan	Woodard	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Steve	Cannon	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Steve	Williams	<input type="checkbox"/>
<input checked="" type="checkbox"/> TPD	Christy	Staudt	<input type="checkbox"/>
<input checked="" type="checkbox"/> Waynesville, Town of	Elizabeth	Teague	<input type="checkbox"/>

20 Non-Voters Present

WELCOME & INTRODUCTIONS, APPROVAL OF AGENDA

Chairman Lapsley called the meeting to order, welcomed Board members to the meeting and expressed his appreciation to the Board members for their confidence in electing him to the Chairmanship. He reviewed the Ethics Statement and inquired if there were any conflicts of interest to note for today's meeting. None was heard. He requested that introductions be made. The agenda was presented for approval with no modifications requested.

Gwen Wisler moved to approve the agenda as presented. Jasmine Beach-Ferrara seconded and the motion carried as all were in favor.

PUBLIC COMMENT

No public comments.

REGULAR UPDATES

- Brendan Merithew provided Division 13 updates and Steve Williams provided Division 14 updates.
- Daniel Sellers provided Transportation Planning Branch (TPB) Updates.
- Mike Dawson shared FHWA updates.
- Lyuba Zuyeva provided FBRMPO committee & workgroup updates
- Lyuba Zuyeva provided staff updates and shared that MPO staff attended the AMPO conference in Savannah, GA in October. She also announced that the MPO is hiring another Planner and hope to have someone in place by January. Beginning with the January meeting the MPO Board meetings will begin at 1:00pm. Lyuba Zuyeva shared that MPO staff are planning to schedule a new Board member orientation in February or March 2018. Staff are also planning to schedule a workshop for the Congestion Management process and more details will be shared. Additionally, MPO staff have met with Brendan Merithew and Steve Williams to discuss high impact/low cost projects. Jurisdictions can let NCDOT or MPO staff know of potential projects.
- Lyuba Zuyeva provided legislative updates including that DOT appropriations run out on December 8. Also at the federal level, NHTSA has been collecting comments for its voluntary Autonomous Vehicles guidance document. Additionally, AMPO has provided a summary of how tax reform might impact transportation.

CMP UPDATE

Tristan Winkler shared a presentation on the Congestion Management Process (CMP) update. MPO staff have been working with the Prioritization Subcommittee, as the plan's steering committee. The CMP was last updated in 2010 and incorporated in the Metropolitan Transportation Plan (MTP) in 2015. The CMP for the FBRMPO lays out a strategic process to identify, manage, and monitor congestion in the MPO's planning area. The CMO identifies corridors throughout the planning area that are experiencing a high level of congestion and helps to identify strategies to relieve congestion on those corridors. The current CMP working draft is posted at http://fbrmpo.org/wp-content/uploads/2017/11/FBRMPO_CMP_WorkingDraft.pdf. Tristan Winkler communicated that the CMP is largely aimed at looking at alternatives for adding capacity for single occupancy vehicles (SOP) and to develop a performance based plan to monitor congestion in a region. CMP recommendations are meant to inform long-range plans. He

shared that next steps include collecting more data, providing a workshop on the recommendations in early 2018, and providing the draft CMP to the Board and adoption of the new CMP in the summer of 2018.

Information only. No action requested.

PUBLIC COMMENT

No public comments.

Larry Harris asked about the planning studies call for projects and Lyuba Zuyeva shared that the call for projects is open through December 31 and the results would come before the Board in January 2018.

CONSENT AGENDA

- September 2017 Minutes
- Meeting Calendar for 2018
- Model Boundary and Changes to Traffic Analysis Zones and Roadway Network for Travel Demand Model 2045 Update

Gwen Wisler moved to approve the Consent Agenda. Larry Harris seconded and the motion carried without further discussion.

NEW BUSINESS

SPOT Project Substitution- Crossroads Parkway

Lyuba Zuyeva shared that the FBRMPO Board approved a list of projects to be submitted for SPOT 5 scoring during its September 28, 2017 meeting. Since then a new project has come to the attention of local officials in Madison County and Mars Hill that requires additional funding: Crossroads Parkway R-5779, currently partially funded in the TIP/STIP. She communicated that the TCC has recommended that the Board remove a previously submitted project in Mars Hill (Bruce Road) in favor of submitting Crossroads Parkway to compete for additional state funding in the SPOT 5/STI Prioritization process. The change has been advertised for public comment and the SPOT office has granted an exception for the FBRMPO to submit the project late in the process.

Larry Harris moved to approve the proposed SPOT 5 project list change. Matt Wechtel seconded and the motion carried without further discussion.

UPWP Amendment

Lyuba Zuyeva shared that MPO staff are working on the Travel Model update and wish to bring in an outside consultant for this highly detailed work. The UPWP amendment does not change the overall budget or increase associated dues; rather, it shifts funds away from in-house staff hours that would have been utilized for data collection toward a private consulting firm planning study contract for this specialized technical analysis. A copy of the updated FY 2018 UPWP will be posted at <http://www.fbrmpo.org/upwp-budget/>.

Gwen Wisler moved to approve the FY 2018 UPWP Amendment. Larry Harry seconded and the motion carried without further discussion.

MPO Call for Planning Projects

Tristan Winkler shared an update on the current call for planning studies open through December 31, 2017. This call for projects is making \$90,000 in federal planning (PL) funds available to member governments of the FBRMPO in FY 2019 with a 20% local match required from the project sponsor. The types of projects that may be funded through this call for projects include bicycle/pedestrian plans, corridor studies, environmental justice analysis, etc. Requests for traffic-counting equipment may also be submitted for consideration. STBG-DA call for projects will take place in the spring and will not include planning studies. More information is available at http://fbrmpo.org/wp-content/uploads/2017/11/PWP_CallforProjects_FY19.pdf. Tristan Winkler indicated that the Prioritization Subcommittee was in favor of applying a score to the planning studies applications based on the following factors: number of active projects (per jurisdiction) and relationship of the planning study in question to prior planning work.

- Number of Active Projects (in the jurisdiction submitting the application)
 - 2+ Active Planning Projects (0 Points)
 - 1 Active Planning Project (10 Points)
 - 0 Active Planning Projects (20 Points)
- Prior Planning Work (relevant to the study in question)
 - No Prior Planning (0 Points)
 - CTP or Local Plan (10 Points)
 - MTP, CMP, or SPOT (20 Points)

Matt Wechtel moved to approve the planning study selection criteria. Gwen Wisler seconded and the motion carried without further discussion.

ADJOURNMENT

Matt Wechtel moved to adjourn the meeting. Jasmine Beach-Ferrara seconded and the meeting was adjourned.