French Broad River Metropolitan Planning Organization
Technical Coordinating Committee Meeting Notes for September 11, 2014

Meeting Date: September 11, 2014

	Representing		VotingTCC	Via Phone
☑	Asheville, City of	Ken	Putnam	☐
☑	Asheville, City of - Transit	Yuri	Koslen	☐
☑	Black Mountain	Josh	Harrold	☐
☑	Buncombe County	Denise	Braine	☐
☑	Canton, Town of	Jason	Burell	☐
☑	Fletcher, Town of	Mark	Biberdorf	☐
☑	Henderson County/Apple Country Tra	Matthew	Cable	☐
☑	Hendersonville, City of	Susan	Anderson	☐
☑	Madison County	Forrest	Gilliam	☐
☑	Maggie Valley, Town of	Nathan	Clark	☐
☑	Mountain Mobility	Lyuba	Zuveva	☐
☑	NCDOT, Division 13	Ricky	Tipton	☐
☑	NCDOT, Division 14	Joel	Setzer	☐
☑	NCDOT, TPB	Brendan	Merithew	☐
☑	Waynesville	Fred	Baker	☐

15 Voting Members Present

	Non Voting At TCC			
☑	AVL	Michael	Reisman	☐
☑	FBRMPO/LOSRC	Paul	Black	☐
☑	FBRMPO/LOSRC	Vicki	Eastland	☐
☑	FBRMPO/LOSRC	Tristan	Winkler	☐
☑	LOSRC	Annie	Sarac	☐
☑	NCDOT Traffic Engineering	Scott	Collier	☐
☑	NCDOT, Division 13	Kristina	Solberg	☐
☑	NCDOT, TPB	Pam	Cook	☐
☑	Parsons Brinkerhoff	Leta	Huntsinger	☐
☑	WNC Alliance	Julie	Mayfield	☐
☑	WNC Regional Air Quality Agency	Vic	Fahrer	☐

11 Non-Voters Present

INTRODUCTIONS
After determining that quorum was established, Mark Biberdorf called the meeting to order and introductions followed. The Agenda was reviewed.

Ken Putnam motioned to approve the Agenda, Nathan Clark seconded, and as all were in favor, the Agenda was so approved.

PUBLIC COMMENT
None at this time.

CONSENT AGENDA

Staff asked approval for the August minutes as presented as well as the TIP Amendments and Modifications.

Matt Cable motioned to approve the August Minutes and TIP Amendments and Modifications, Denise Braine seconded, and as all were in favor, the motion carried.

REGULAR UPDATES

- Division 13 reviewed by Rick Tipton and the link is available from the Agenda packet. Kristina Solberg offered "Look for me NC" bumper stickers and posters for distribution.
- Division 14 reviewed by Joel Setzer and the link is available from the Agenda packet.
- Brendan Merithew provided information from the Transportation Planning Branch. He mentioned the newly delivered model and introduced Leta Huntsinger who later presented the overview.
- Paul Black said the Transit Operators' Workgroup met and nominated Henderson County Transit for the Urban Seat and Haywood to serve the Rural Seat on the MPO Board representing transit. The Transit Operators' Workgroup left it up to the respective CTABs to choose the individual to be approved by the TCC and Board. Once the seats are filled, Ethics Requirement forms will need to be submitted. Lyuba Zuyeva added that the position rotates every two years. Lyuba Zuyeva added that the Transit Op group met and 5307 funding issues were discussed.
- Paul Black updated everyone that the Prioritization Workgroup approved the selection of STP-DA and TAP projects. The Modeling Workgroup is invited to the October meetings to see the presentations on the model, but have not met. The Complete Streets Workgroup will meet next month.
- The Citizen's Advisory Committee met to review a draft of the mission, goals and objectives. An exercise was completed during the meeting and the group was pleased with the outcome. The group added a greenways component and the next meeting on the 26th will highlight the measures needed to meet Map 21 guidelines.
- Paul Black commented that the legislature was quiet at this time, the SPOT 4 workgroup kicks off September 22nd, and sent an online survey to all MPOs/RPOs across the state regarding the process and scoring methodologies.

BUSINESS

A. Tristan Winkler introduced himself as the new MPO Regional Planner and said there were six applications received for the STP-DA funding. The criteria was reviewed and perhaps not met with community expectations regarding right of way acquisition.

Joel Setzer asked if the Prioritization Subcommittee discussed using existing projects such as the statewide tier projects and using the funds to forward those projects. Paul Black replied that the committee did not have that discussion. There was some follow up discussion on division's local match requirements. Denise Braine asked if those funds could be used for Safe Routes to School sidewalks and Paul Black replied that he will check and get back with an answer.

Yuri Koslen asked what would happen with leftover funds and Paul Black responded that they would rollover and be available for the next call.

Joel Setzer asked for additional clarification of the adoption timeframes.

***Fred Baker motioned to approve the selection of STP-DA and TAP projects, Ken Putnam seconded, and
as all were in favor, the motion carried.***

    B. Paul Black reviewed the draft mission, vision, goals, and objectives from the MTP Executive
Committee, a copy of which is included in the Agenda Packet.

    C. Leta Huntsinger of Parsons Brinckerhoff presented the Travel Demand Model. Paul Black said
that Pam Cook would like this formally adopted by the Board so the TCC is requested to approve
this to go forward for adoption and further use.

Ken Putnam asked who would use the model and inquired about its complexity. Paul Black
replied that it was a TransCad application and output summaries and the GIS data can be
exported. Ken Putnam asked if Paul Black could supply that information to the members and
Paul Black replied in the affirmative. Paul Black added that the model only shows weekday data
and not weekend information. More discussion followed regarding how the data was collected,
how to tell where people were moving to from cell phone information and Leta Huntsinger
replied that the model shows the point to point information, now how they got to that next
point. Comments included the usefulness in different capacities and the blind recruitment used
to ensure a scientific process.

***Nathan Clark motioned to approve the Travel Demand Model to be formally adopted by the Board,
Lyuba Zuyeva seconded, and as all were in favor, the motion carried.***

ANNOUNCEMENTS/TOPICS
Lyuba Zuyeva announced the Community Connections event on September 19 and encouraged
attendance.

PUBLIC COMMENT
There was no public comment at this time.

ADJOURNMENT
As there was no further items or discussion, the meeting was adjourned.