

**MPO Technical Coordinating Committee
March 13, 2014 – 11:00 A.M., Land of Sky
Minutes**

Meeting Date: March 13, 2014

Representing	VotingTCC		Via Phone
<input checked="" type="checkbox"/> Asheville, City of	Dan	Baechtold	<input type="checkbox"/>
<input checked="" type="checkbox"/> Asheville, City of - Transit	Mariate	Echeverry	<input type="checkbox"/>
<input checked="" type="checkbox"/> Buncombe Countv	Josh	O'Conner	<input type="checkbox"/>
<input checked="" type="checkbox"/> Canton, Town of	Jason	Burell	<input type="checkbox"/>
<input checked="" type="checkbox"/> Fletcher, Town of	Mark	Biberdorf	<input type="checkbox"/>
<input checked="" type="checkbox"/> Havwood Public Transit	Susan	Anderson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Henderson Countv	Autumn	Raddcliff	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mars Hill, Town of	Darhyl	Boone	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mills River, Town of	Jaime	Laughter	<input type="checkbox"/>
<input checked="" type="checkbox"/> Mountain Mobilitv	Denise	Braine	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Ricky	Tipton	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Reuben	Moore	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, PTD	Nick	Scheuer	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, TPB	Pam	Cook	<input type="checkbox"/>
<input checked="" type="checkbox"/> Waynesville, Town of	Paul	Benson	<input type="checkbox"/>
15 Voting Members Present			
Non Voting At TCC			
<input checked="" type="checkbox"/> City of Brevard	Daniel	Cobb	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Paul	Black	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Vicki	Eastland	<input type="checkbox"/>
<input checked="" type="checkbox"/> FBRMPO/LOSRC	Lyuba	Zuyeva	<input type="checkbox"/>
<input checked="" type="checkbox"/> LandDesign	Jake	Petrosky	<input type="checkbox"/>
<input checked="" type="checkbox"/> LOSRC	Annie	Sarac	<input type="checkbox"/>
<input checked="" type="checkbox"/> LOSRPO	Josh	King	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 13	Kristina	Solberg	<input type="checkbox"/>
<input checked="" type="checkbox"/> NCDOT, Division 14	Ralph	Cannady	<input type="checkbox"/>
<input checked="" type="checkbox"/> Parsons Brinkerhoff	Leta	Huntsinger	<input type="checkbox"/>
<input checked="" type="checkbox"/> Town of Marshall	Martha	Ramsey	<input type="checkbox"/>
<input checked="" type="checkbox"/> Transylvania County	Chris	Hnatin	<input type="checkbox"/>
<input checked="" type="checkbox"/> WNC Alliance	Julie	Mayfield	<input type="checkbox"/>
<input checked="" type="checkbox"/> WNC Regional Air Quality Agency	Vic	Fahrer	<input type="checkbox"/>
14 Non-Voters Present			

WELCOME

Mark Biberdorf called the meeting to order and introductions followed. Paul Black requested to add a new resolution to the Agenda's business section.

PUBLIC COMMENT

Lyuba Zuyeva identified over 20 emailed comments to Division 13 as part of STI/SPOT public input in support of bike and pedestrian project funding.

CONSENT AGENDA

Lyuba Zuyeva added that a small change was made to the TIP table that was published in the paper. There will not be a federally-funded PE phase. Construction is delayed a year. Mark Bieberdorf asked for a motion to approve consent agenda items, including January TCC meeting minutes.

Josh O'Connor motioned to approve Consent Agenda as modified; Paul Benson seconded, and as all approved, the motion carried.

REGULAR UPDATES (Jointly with LOSRPO TCC)

NCDOT Division 13 Updates

Kristina Solberg provided a brief update regarding NCDOT Division 13 projects. Information at <https://apps.dot.state.nc.us/traffictravel/progloc/ProgLocSearch.aspx>

NCDOT Division 14 Updates

Reuben Moore provided an update regarding NCDOT Division 14 projects. [His full report can be accessed here.](#)

NCDOT Transportation Planning Branch Updates

Interviews are ongoing for Linh's vacant position.

Subcommittee/Workgroup Updates and Staff Updates

- Subcommittee and workgroup updates were included with the agenda packet.
Staff updates:
- NC280 workshop on March 26, 27 and 28;
- there will be an April 2 presentation from NCDOT at 10:00am on the locally administered projects to prepare for STP-DA call for projects in May, 2014
- April 8: complete streets training at Land of Sky, free to DOT staff/\$150 for local staff
- Sign Reflectivity workshop May 8th after TCC
- NC public transit agency conference April 7-9
- NC bike and trails funding roundtable April 17th in Greensboro

Results of Travel Behavior Survey

Leta Hunsinger presented on the WNC Household Travel Survey completed in April-June 2013. This survey was a stratified random mixed-mode survey of over 1300 households across all five counties, Participants recruited by mail and provided the opportunity to participate by website or by phone. Survey results detail average trip length, % of trips by purpose such as shopping, work, etc., and types of transportation mode each household uses during a day's activity. A smaller questionnaire was collected from RV park residents. Presentation ended with progress to date and slides are [available here](#) and on our Modeling and Data Workgroup web page. Paul Black added that this data will be available and last a long while and is a great investment for our region.

There being no further business for the RPO TCC, Chris Hnantin motioned to adjourn, Daniel Cobb seconded, and the RPO meeting was formally adjourned.

BUSINESS

2035 Population and Employment Forecasts for Travel Model

Jake Petrosky provided an overview of 2040 population and employment forecasts for the region to be used in the Travel Demand Model update. Kristina Solberg asked which GroWNC scenario was used to develop the forecasts – “Business as Usual” or “Preferred Scenario” and Paul Black replied that the “Business as Usual” GroWNC land use scenario was used as a *forecast*, but should a particular jurisdiction choose to adopt policies that would merit a change in the forecast, there was room to do so. He added that there was also a place in the planning process to address the GroWNC scenarios, but as part of *planning*, not as part of forecasting. [Presentation is available here.](#) Next steps in this forecast are a slight modification to pending development by MPO staff; TCC endorsement of draft projections; final numbers will be adopted with LRTP.

Josh O’Connor motioned to endorse the population and employment forecasts, Mariate Echeverry seconded, all were in favor, and the motion carried.

Draft Planning Work Program

Paul Black provided an overview of the Revised Prospectus and UPWP for FY 2015. Prospectus available in Agenda packets. The prospectus we have worked from is nearly 20 years old, and includes categories that no longer exist like Transportation Enhancements. The new format updates the categories and consolidates them from 41 to 17 budgeting categories. A new Prospectus and PWP are up for adoption with a budget table that correlates. The referenced graph and spreadsheet indicate a much simpler budget. FITA codes are also added to the budget table. The III-C Civil Rights category was not consolidated to accommodate FTA reviews.

The subject of meeting lunches was revisited. Paul Black explained that the only way to get lunches back is to overmatch locally for an estimated \$2,000 a year - would have to overmatch the current 20% local match. Paul Black asked the group if this matter was favored for further study. Dan Baechtold recommended that Paul Black ask the Board about the lunch issue. Autumn Radcliff suggested a separate meeting to further explain the budget items and segments for better understanding du ring next year’s UPWP development.

Paul Benson motioned to approve the Prospectus and FY 2015 UPWP, Dan Baechtold seconded, and as all were in favor, the motion carried.

SPOT Prioritization Methodologies

Paul Black explained highway scoring methodology and that he had recently added another item to the scoring. He was satisfied with how the scoring appears, and that the project history requires further input from local governments. SPOT required a ranking order list and a narrative of how that rank was formulated, and any planning or engineering done such as a feasibility study, will earn additional points.

Josh O’Connor motioned to approve the SPOT Methodology, Autumn Radcliff seconded, and the motion carried.

Election of CTP/MTP Task Force

The kickoff for the task force is May 9th. As a reminder, seven TCC members and four elected officials were discussed as the makeup of the group.

Volunteers include:

Matt Cable: Apple County Transit

Paul Benson: Town of Waynesville

Jason Burrell: Town of Canton
Mark Bieberdorf: Town of Fletcher
Josh O'Connor: Buncombe County

Mariette Echeverry: City of Asheville Transit
Division 13: Kristina Solberg/other alternates TBD
Division 14: Joel Setzer

CAC Applicants and Makeup

Lyuba provided a printout of the 12 names submitted for the CAC so far. Request from staff to extend application deadline to March 19, to ask for Henderson, Haywood and EJ groups representation. May 9 MTP kick-off event will include initial goals and vision.

Josh O'Connor motioned to support the recommendation to extend the deadline to March 19; Jason Burrell seconded, all were in favor and the motion carried.

I-26 Connector Resolution

Paul Black provided background information on the I-26 Resolution presented as the addition to the agenda, and handouts were provided to attendees. This endorsement was solely for giving the project the best competitive footing in SPOT. It does not mean we are endorsing this alternative for the NEPA process as final.

Denise Braine motioned to recommend the adoption, Mariatte Echeverry seconded, and as all were in favor, the motion carried.

ANNOUNCEMENTS, NEWS, SPECIAL UPDATES

Reuben Moore is retiring and the March meetings are his last attendance.

There being no further discussion or public comment, the meeting was adjourned. Next meetings: April 10 and May 8.